



MINUTES OF THE PROVO CITY HOUSING AUTHORITY BOARD OF COMMISSIONERS SPECIAL MEETING

| | |
|--|--|
| <p>Date: Time: Location:</p> | <p>Thursday, February 23, 2023 5:00 p.m. 688 West 100 North, Provo, UT 84601</p> |
| <p>Opening Business</p> <p>1. Welcome and Roll Call: Chairman Doug Gale welcomed the Board of Commissioners and staff and opened the meeting at 5:03 p.m. The following members of the PCHA Board of Commissioners and staff were in attendance in person: Chairman Doug Gale, Vice-Chairperson Lynette Hemsath, Commissioner Eric Speckhard, Robert Vernon, Chief Executive Officer, Shannon Daley, Chief Financial Officer, Paula Curtis, Executive Assistant, and Pamela Liston, Special Projects Manager. Participating via Zoom Commissioner Martha Wingate, Commissioner Christian Faulconer, and Commissioner Katrice McKay,</p> | |
| <p>Public Comment: There was no one in attendance to make any public comments.</p> | |
| <p>Chief Executive Officer's Report:</p> <p>1. Retirement and Recognition Celebration: A retirement celebration for Mr. Vernon will be held at Cascade Gardens on February 28 from 12:00 – 2:00. A light lunch will be served and the Board is invited to attend.</p> | |
| <p>Discussion and Action Items:</p> <p>1. Interim Director Contract and Salary approval: Mr. Douglas Carlson, who was the Housing Authority Executive Director from 8/26/1985 until 1/02/2014 has agreed to be the PCHA Interim Director. He will start on the 20th of March, 2023 and continue under a new Director is hired or May 16, 2023. The salary to pay was discussed with the Board and they agreed that Mr. Carlson would be a W-2 employee and would be paid a pro-rated amount for March and May, depending on the end dates. Commissioner Wingate made a motion to approve the contract for Mr. Carlson to start on March 20 until May 16th or when the new Director would begin. Commissioner Speckhard seconded the motion. The vote was unanimous, 6:0.</p> <p>2. Schedule of transition dates and times: There will be a staff introduction luncheon on March 13 at Cascade Garden at Noon. Mr. Carlson will be introduced to the staff. Mr. Vernon will contact Mr. Carlson and decide what the best date would be for them to discuss ongoing projects.</p> | |

3. Last Day: Mr. Vernon's last day is scheduled for March 16, 2023. But, depending on the weather, it may a different date. He will keep the Board updated.

Commissioner Wingate made a motion to adjourn the meeting at 5:30 p.m. Commissioner Speckhard seconded the motion. The vote was unanimous; 6:0. The next PCHA Board Meeting is scheduled for March 15, 2023 at 3:00 p.m.