

MINUTES OF THE PROVO CITY HOUSING AUTHORITY BOARD OF COMMISSIONERS

Regular Meeting

Date: Wednesday, July 18, 2018
Time: 4:25 p.m. – 4:55 p.m.
Location: 650 West 100 North
Provo, Utah

Opening Business

- 1. Welcome and Roll Call:** Chairman Doug Gale welcomed the Board of Commissioners and opened the meeting at 4:25 p.m. The following members of the Board of Commissioners and staff in attendance were: Chairman Doug Gale; Vice-Chair Jon Kau; Commissioner Craig Carlile; Commissioner Buddy Richards; Robert Vernon, Chief Executive Officer; Dean Clements, Facilities Manager and Becky Chipman, Executive Assistant. Commissioner Valerie Lee was excused. Commissioner Lauren Manzione joined the meeting at 4:28 p.m. Commissioner Kim Santiago joined the meeting at 4:30 p.m.
 - 2. Approval of Minutes for Wednesday, June 20, 2018:** Chairman Doug Gale referred the Board to Tab 1, which contained the Minutes for June 20, 2018. Vice-Chair Jon Kau made a motion to approve the minutes for Wednesday, June 20, 2018. Commissioner Craig Carlile seconded the motion. The motion passed unanimously, 6:0.
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Chief Executive Officer Report

- **Public Housing:** Dean is looking at concrete, fencing and other improvements on the properties before the next HUD inspection. There is a decorator going to look at Valley Villa to make some updates.
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Discussion Items

- 1. Public Comment:** None of the public was present for comment.
 - 2. Housing Choice Voucher Leasing Worksheet:** Chairman Doug Gale referred the Board to handout #1 which contained the Housing Choice Voucher Leasing Worksheet. Mr. Vernon gave an explanation on the spreadsheet and the percentages. This gives a snapshot of where the vouchers are being leased.
 - 3. Joint Meeting with Provo City Council:** There was some discussion about the joint meeting that was held by Provo City Council that some of the Board of Commissioners and Mr. Vernon attended on July 17, 2018. The Board of Commissioners had some questions for Mr. Vernon about some of the discussion in the meeting regarding Community Land Trust and how the City Council responded.
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Action Items

- 1. May 2018 Financials and Disbursements:** Chairman Doug Gale referred the Board to tab 2, which contained May 2018 Financials and Disbursements. The Board of Commissioners had several questions that were satisfied by Mrs. Dalley. Commissioner Craig Carlile made a motion to approve the May 2018 Financials and Disbursements. Commissioner Buddy Richards seconded the motion. The motion passed unanimously, 6:0.
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Adjourn: Chairman Doug Gale asked for a motion to adjourn the meeting. Commissioner Lauren Manzione made a motion to adjourn. Vice Chair Jon Kau Lauren Manzione seconded the motion. The motion passed unanimously, 6:0. The meeting was closed at 4:58 pm. The next meeting of the Provo City Housing Authority is Wednesday, August 15, 2018 @ 4:15 p.m.
