

MINUTES OF THE PROVO CITY HOUSING AUTHORITY BOARD OF COMMISSIONERS

Regular Meeting

Date: Wednesday, November 20, 2019
Time: 1:30 p.m.
Location: 688 West 100 North
Provo, Utah

Opening Business

- 1. Welcome and Roll Call:** Chairman Doug Gale welcomed the Board of Commissioners and staff then opened the meeting at 1:38 p.m. The following members of the Board of Commissioners and staff in attendance were: Chairman Doug Gale (phone); Commissioner Lynette Hemsath; Commissioner Lauren Manzione (Phone); Commissioner George Handley (Phone); Robert Vernon, Chief Executive Officer (Phone); Shannon Dalley, Financial Services Manager; Cindy Daley, Rental Subsidy Manager and Pamela Liston, Special Projects Manager.
 - 2. Approval of Minutes for September 18, 2019:** Chairman Doug Gale referred to the Minutes for September 18, 2019. Commissioner Lauren Manzione made a motion to approve the minutes for Wednesday, September 18, 2019. Commissioner George Handley seconded the motion. The motion passed unanimously, 4:0.
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Chief Executive Officer's Report

None

Discussion Items

- 1. Public Comment:** None of the public was present for comment.
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Action Items

- 1. August & September 2019 Financial Statements and Disbursements:** Chairman Doug Gale referred the board to the August and September Financial Statements and Disbursements. Chairman Gale noted that there were two new vehicles purchased on these statements. Mrs. Dalley explained that they were out of the Capital Fund Accounts. There was also a deferred development fee that was paid on behalf of Cascade Garden. Commissioner Hemsath made a motion to approve the August and September 2019 Financial Statements and Disbursements. Vice-Chair Manzione seconded the motion. The motion passed unanimously, 4:0.
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3. Approve Resolution No. 11-A-19 Resolution Approving the Housing Choice Voucher SEMAP

Mrs. Daley explained that SEMAP is the way that HUD grades the performance of a Housing Authority's Housing Choice Voucher Program. This is completed at the end of each fiscal year. There were no deficiencies on this report and the indicators were all met. Commissioner Handley made a motion to approve Resolution No. 11-A-19 Approving the Housing Choice Voucher SEMAP. Commissioner Hemsath seconded the motion. The motion passed unanimously 4:0

Adjourn: Chairman Doug Gale asked for a motion to adjourn the meeting. Commissioner Hemsath made the motion and Vice-Chairman Manzione seconded the motion. The motion passed unanimously, 4:0. The meeting was closed at 1:49 pm. The next meeting of the Provo City Housing Authority is Wednesday, December 18, 2019 @ 4:15 p.m.
