

MINUTES OF THE PROVO CITY HOUSING AUTHORITY BOARD OF COMMISSIONERS

Regular Meeting

Date: Wednesday, November 14, 2018
Time: 4:44 p.m. – 5:16 p.m.
Location: 650 West 100 North
Provo, Utah

Opening Business

1. Welcome and Roll Call: Chairman Doug Gale welcomed the Board of Commissioners and opened the meeting at 4:44 p.m. The following members of the Board of Commissioners and staff in attendance were: Chairman Doug Gale; Vice-Chair Jon Kau; Commissioner Buddy Richards; Commissioner Lauren Manzione; Robert Vernon, Chief Executive Officer; Cindy Daley, Rental Subsidy Manager; Shannon Dalley, Financial Services Manager; Dean Clement, Facilities Manager; and Becky Chipman, Executive Assistant.

Approval of Minutes for Wednesday, October 17, 2018: Chairman Doug Gale referred the Board to Tab 1, which contained the Minutes for October 17, 2018. Vice-Chair Jon Kau made a motion to approve the minutes for Wednesday, October 17, 2018. Commissioner Buddy Richards seconded the motion. The motion passed unanimously, 4:0.

Chief Executive Officer Report

- Mr. Vernon talked about budgets and legislature and next year's budget.
 - Amenity Inn is now Skyline North Apartments being managed by PCHA and being leased up.
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Discussion Items

1. Public Comment: None of the public was present for comment.

2. Reminder December's Board Meeting has been canceled: Mr. Vernon reminded the Board of Commissioners Decembers Board Meeting is canceled.

3. New Office Update: Mr. Clement updated the Board of Commissioners on the status of the new office building. PCHA is still looking at signage for the front of the building. The first Board Meeting in January will be in the new office building.

4. PCHA Board Meeting Schedule: The Board of Commissioners agreed on the Board Meeting Schedule for 2019.

Action Items

1. September 2018 Financial Statements and Distributions: Chairman Doug Gale referred the board to tab 2, which contained the September 2018 Financial Statements and Distributions. Mrs. Dalley gave some explanation. Vice-Chair Jon Kau made a motion to approve. Commissioner Buddy Richards seconded the motion. The motion passed unanimously, 4:0.

2. Approval of Resolution 11-A-18 SEMAP: Chairman Doug Gale referred the board to tab 3, which contained Resolution No. 11-A-18 Section Eight Management Assessment. Mrs. Daley gave some explanation on this annual HUD Report. Commissioner Buddy Richards made a motion to approve. Vice-Chair Jon Kau seconded the motion. The motion passed unanimously, 4:0.

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3. Approve Lump Sum Wage Adjustment: Chairman Doug Gale referred the board to tab 4, which contained the Lump Sum Wage Adjustment. Mr. Vernon is requesting the 3.5% lump sum amount. Vice-Chair Jon Kau made a motion to approve. Commissioner Buddy Richards seconded the motion. The motion passed unanimously, 4:0.

Approve Fiscal Year 2019 Budgets: Chairman Doug Gale referred the board to tab 2, which contained the fiscal year 2019 budgets. Mrs. Dalley gave some explanation. Vice-Chair Jon Kau made a motion to approve. Commissioner Lauren Manzione seconded the motion. The motion passed unanimously, 4:0.

Adjourn: Chairman Doug Gale asked for a motion to adjourn the meeting. Commissioner Buddy Richards made a motion to adjourn. Commissioner Lauren Manzione seconded the motion. The motion passed unanimously, 4:0. The meeting was closed at 5:16 pm. The next meeting of the Provo City Housing Authority is Wednesday, January 16, 2019 @ 4:15 p.m.
