

MINUTES OF THE PROVO CITY HOUSING AUTHORITY BOARD OF COMMISSIONERS

Regular Meeting

Date: Wednesday, May 15, 2019
Time: 4:23 p.m. – 5:14 p.m.
Location: 688 West 100 North
Provo, Utah

Opening Business

- 1. Welcome and Roll Call:** Chairman Doug Gale welcomed the Board of Commissioners and staff then opened the meeting at 4:23 p.m. The following members of the Board of Commissioners and staff in attendance were: Chairman Doug Gale; Vice-Chair Lauren Manzione; Commissioner Lynette Hemsath; Commissioner Buddy Richards; Commissioner George Handley; Robert Vernon, Chief Executive Officer; April Smith, Owned Housing Manager; Becky Graves, Assistant Owned Housing Manager and Becky Chipman, Executive Assistant.
 - 2. Approval of Minutes for Wednesday, April 17, 2019:** Chairman Doug Gale referred the Board to Tab 1, which contained the Minutes for April 17, 2019. Vice-Chair Lauren Manzione made a motion to approve the minutes for Wednesday, April 17, 2019. Commissioner Lynette Hemsath seconded the motion. The motion passed unanimously, 5:0.
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Chief Executive Officer Report

- Property purchase where the maintenance building will be extended. The bid to add on to that was close to \$580,000 this project should take around 6 months.
 - The open house went well with a good turnout.
 - PCHA has hired a new bi-lingual housing specialist. She will start on May 27, 2019.
 - Cindy Daley will move to an upstairs office and will still be Housing Choice Voucher Manager until the end of the year.
 - Pam Liston is going to move to an office upstairs to write grants and assist Shannon as backup.
 - Mr. Vernon has a call with HUD to discuss repositioning Public Housing. There was some discussion about funding for next year.
 - The City Council is trying to get needs assessment.
 - PCHA is working on getting bids for the remodel at Valley Villa.
 - There was some discussion about HUD and the REAC score.
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Discussion Items

- 1. Public Comment:** None of the public was present for comment.
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Action Items

1. March 2019 Financial Statements and Distributions: Chairman Doug Gale referred the board to tab 2, which contained the March 2019 Financial Statements and Disbursements. Commissioner George Handley made a motion to approve. Commissioner Buddy Richards seconded the motion. The motion passed unanimously, 5:0.

2. Resolution 05-A-19 PCHA Annual Certification and Board Resolution: Chairman Doug Gale referred the board to tab 3, which contained PCHA's Annual Plan. Ms. Smith and Mrs. Graves explained this document and let the Board know this is an approval required by HUD every year. Commissioner Buddy Richards made a motion to approve. Commissioner Lynette Hemsath seconded the motion. The motion passed unanimously, 5:0.

Adjourn: Chairman Doug Gale asked for a motion to adjourn the meeting. Vice-Chair Lauren Manzione made a motion to adjourn. Commissioner Buddy Richards seconded the motion. The motion passed unanimously, 5:0. The meeting was closed at 5:14 pm. The next meeting of the Provo City Housing Authority is Wednesday, June 19, 2019 @ 4:15 p.m.
