



**Utah Regional Housing  
Maintenance Technician /Groundskeeper  
Full Time Position**

**Job Summary:** To provide labor and general maintenance services, with an emphasis on grounds keeping of Utah Regional Housing property. Will work under the general supervision of the Maintenance Supervisor, and other personnel as assigned by the Chief Executive Officer.

**Typical Duties**

1. Maintain the grounds of all Housing Owned properties.
2. Sprinkler Repair
3. Perform routine maintenance and repairs on housing units;
4. Participate in cleaning, painting and repairs made to vacated apartments;
5. Perform service calls within the scope of skilled performance.
6. Diagnose and trouble-shoot maintenance problems, recommend and perform corrective measures.
7. Perform housing rehabilitation activities.
8. On call status as scheduled, currently 1 week a month.
9. Other duties as assigned.

**Minimum Qualifications:** Must have: at least one (1) year of experience in landscaping and sprinkler repair. Must have a knowledge of painting, building maintenance and housing rehabilitation activities. Must have: general knowledge of plumbing, electrical systems, and general building construction activities. Must have: ability to deal with the public in a pleasant, courteous, and calm manner in all circumstances. Must be: insurable by the Housing Authority's fleet insurance carrier. Must have: a valid Driver's License.

**Physical Demands:** Walking, bending, climbing ladders, stooping, reaching, heavy lifting, quick movements, and assuming uncomfortable positions for extended periods of time.

**Education and Experience:** Graduation from a standard high school. Experience with: power tools; hand tools; grounds keeping tools; painting tools; cleaning tools; and trucks.

**Environmental Factors:** While wearing provided safety gear, work in enclosed places and at heights of up to 40 feet; and exposure to heavy equipment, hazardous settings, gases in enclosed places, and adverse weather conditions. May include exposure to high stress situations or environments, including handling emergency situations, meeting strict deadlines, contact with individuals in confrontational or uncomfortable circumstances, and other stressful conditions.

**Licensing:**

Must demonstrate legal resident status

Must possess a current driver's license

**Hours:** 40 hours per week in a 4 day work week, Monday – Thursday, occasional overtime and on-call status.

**Employment Requirements:** Applicants receiving a conditional offer of employment will be required to show an original social security card and submit to a pre-employment drug screen and additional background.

**Pay and Benefits:** Starting pay is negotiable depending on experience Medical and dental insurance, retirement plan, paid time off, and holiday leave, life and AD&D insurance are provided.

**Application Procedures:** Please submit a resume with a cover letter to the Utah Regional Housing office, at 688 West 100 North, Provo Utah 7am to 6pm Monday – Thursday or email to [pliston@provohousing.org](mailto:pliston@provohousing.org). All applications must be received by July 7, 2022. Call 801-900-5676 for more information. **Equal Opportunity Employer**