

Request for Proposal
For
Provo City Housing Authority 688 West 100 North Provo, Utah
is requesting proposals
for
Valley Villa Apartment complex common area Interior Design / Design

Date Issued: June 20, 2019

Date Due: July 18, 2019

See Complete RFP at www.provohousing.org
Contact: Becky Chipman at (801)900-5671
bchipman@provohousing.org

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I. Introduction

The Provo City Housing Authority Located, in (Provo, Utah), is interested in updating the common areas of Valley Villa Apartment complex located at 650 West 100 North Provo, Utah to create a friendlier, uplifting atmosphere for the senior residents that occupy the building. The Provo City Housing Authority has created this Interior Design/Remodel Request for Proposal (RFP) to be completed by all interested vendors and will review both technical and cost considerations for each proposal.

Copies of this Request for Proposal may be obtained at the (MAIN OFFICE ADDRESS), or may be obtained by e-mailing bchipman@provohousing.org

All questions regarding this RFP should be directed to (Becky Chipman) by phone (801) 900-5671 or via e-mail to bchipman@provohousing.org

NOTE: Parties intending to respond to this RFP are requested to confirm receipt of the RFP via e-mail at bchipman@provohousing.org to ensure proper distribution of any addenda or answers to vendor questions. Failure to confirm receipt of this document will not disqualify any vendor from the bidding process. However, Provo City Housing Authority will not be responsible for sending updated information to those who do not confirm receipt of the RFP.

Provo City Housing Authority reserves the right to reject any and all proposals and to waive any informalities.

II. Selection Process

A. Evaluation Process

The contract will be awarded to the Vendor whose proposal will be the most advantageous to Provo City Housing Authority and whose price and other factors considered are the most closely conforming to this RFP. Due to the evaluation procedure for the Request for Proposal, lowest dollar price MAY or MAY NOT indicate the successful Vendor. Price constitutes only one of the several evaluation criteria. The Evaluation Committee will judge the merit of the proposals/interviews received that shall include, but are not necessarily limited to those listed in the section below.

B. Evaluation Criteria

#	Evaluation Criteria	Weight
1	Overall Design	30%
2	Cost	30%
3	Vendor Support	20%
4	Customer References	20%

C. Interview

A committee determined by Provo City Housing Authority staff will interview Vendors whose product is considered well qualified. The interview process may include vendor interview, providing samples of flooring, furnishings, wall covering options, art work, lighting options, and items relevant to the redecoration of the building. an on-site demonstration of the product. Provo City Housing Authority reserves the right to short list the RFP respondents and to interview only those Provo City Housing Authority feels are best qualified.

D. Negotiation

In the event the parties are unable to enter into a contract, Provo City Housing Authority may elect to negotiate with the next most responsible bidder.

E. Schedule of Activities

This timeline reflects and optimal construction/installation plan for Provo City Housing Authority.

It is anticipated that an actual timetable will be based upon both Vendor and Provo City Housing Authority constraints. If these dates must be revised, everyone will be apprised. If possible, tasks beyond the RFP submission deadline may be accomplished sooner than indicated in the timetable.

Official release of RFP	Date June 20, 2019
Vendor Inquires	Date June 20, 2019 to July 18,2019
Last day for Vendor Inquiries	Date July 18, 2019
RFP Submission Deadline	Date July 18, 2019
Review of submitted RFPs	Date July 18,2019 to July 16, 2019
Selection of Top 3 Candidates	Date July 23, 2019
Interviews/Demonstrations	Date July 22, 2019
Staff Approval of Vendor	Date July 23, 2019
Board Approval of Vendor	Date July 31, 2019
Contract Negotiations	Date August 1, 2019
Develop Installation Plan	Date August 1, 2019

III. Process for Inquiries

All inquiries regarding clarification of items in the RFP must be made in writing or email and must be forwarded to:

Becky Chipman

bchipman@provohousing.org

The deadline for making such inquiries is July 18, 2019. If, in Provo City Housing Authority's opinion, additional information or interpretation of the RFP is necessary, such information will be supplied in the form of an Addendum that will be mailed and/or e-mailed to all Vendors who have acknowledged receipt of this RFP and such Addendum shall have the same binding effect as though contained in the main body of the RFP. Only information distributed in this manner shall be considered binding with regards to the RFP. Any verbal instructions or information concerning the specifications provided by HA managers, employees, or agents shall not bind Provo City Housing Authority. No Addenda shall be issued by the Provo City Housing Authority within seven (7) calendar days of the proposal deadline. Provo City Housing Authority responses to Vendor Inquiries will be distributed to all responding Vendors. However, it shall be the responsibility of the Vendor to determine prior to the Proposal Due Date whether any amendments, additions, deletions, or changes of any type have been made to the RFP.

IV. Description of Current Environment

Valley Villa Apartment building is a self-sufficient senior living apartment complex built in 1976 with an addition added in 1982 totaling 78 units. The flooring and wall coverings in the common areas were last redecorated in 2010. We are looking to bring a new, friendly, vibrant change to the feel of the building without overwhelming the senior residents with too much flash.

Interior Design/Remodel of the building will include common areas only.

This will include new flooring with exception to the 18" square floor tiles surrounding the elevators and entry ways which will stay as is.

The wall coverings shall be replaced to tie together with the new flooring.

New LED lighting on the walls to replace current fluorescent fixtures. Does not include ceiling lights.

Art work and furnishings shall be provided to enhance the project in its completion.

The south lobby area is approximately 1350 square feet.

The North lobby area is approximately 450 Square feet.

There are 2 sitting areas 1 on the second floor and 1 on the 3rd floor totaling approximately 1100 square feet.

There are 3 long corridors on each of 3 floors of the building totaling approximately 5,500 square feet of corridor.

A 170 square foot community kitchen.

600 square foot community room.

All areas included equal approximately 9,170 square feet however; the contractor shall be responsible to take exact measurements.

V. Proposal Guidelines

The proposal submitted by any entity should conform to the following format:

A. Submission Guidelines

Vendors must submit 3 original copies to:

Provo City Housing Authority
Attn: Becky Chipman
688 West 100 North
Provo, Utah 84601

Proposals must be received by July 18, 2019 at 4:00 p.m. MDT. All proposals not received by this time will be considered late, and will be returned. Submissions by email will be accepted.

B. Submission Format

Executive Summary

The Executive Summary should include:

A brief non-technical overview of the Vendor's business including the range of products and services offered. Vendors should provide information reflecting how and why vendor's products and services meet Provo City Housing Authority's needs.

Company Profile

The Company Profile should include the following:

History of the company: both in general and specifically related to Provo City Housing Authority's current needs.

Number of employees:

Location: indicate any and all cities in which your support offices are located

Relationship to HUD: include information about the company's knowledge of HUD regulations.

Customer References

Customer References should include a listing of at least three (3) like customers. Any customers listed may be contacted by Provo City Housing Authority, but special attention will be paid to those which are comparable in size, function. For each reference, include the following information:

Name of person responsible for sales, and demonstration of products.
Name of vendors whom may apply, furnish, or install said products.
Position at the housing authority
Telephone number
Email addresses
Fax Number
Address

Notable Features

This section should include any unique product features which the Vendor would like to describe.

Installation Process Proposal

Installation Process: Provide an enumerated plan for the installation process. Specify tasks to be performed, by whom, and a timeline for completion of said task.

Installation Verification: Provide an enumerated plan for verifying full functionality of the products proposed by the vendor.

Warranty Proposal

Provide warranty information for all products proposed

Cost Proposal

Itemized Installation Costs: Itemize the cost for each specific installation component. The list should include:

- Each flooring component.
- Each wall covering component.
- Each furnishing component.
- Each lighting component.
- Each art work component.
- Labor for Installation of each component.

Summary Installation Cost: This is the proposed bottom-line price that the Housing Authority will pay for all product costs. All costs listed in this proposal, including the itemized costs above, must be valid for a minimum of ninety (90) days from the RFP due date. The Vendor must specify how long in excess of 90 days the product and service pricing will be valid.

Please include a detailed proposal including 3 large commercial job references and an itemized cost list so that items may be deducted should the cost exceed the budget.

This project will be federally funded and therefore the prevailing Davis Bacon Wage shall be paid to all labor employees working on this project. See attached Davis Bacon Wage decision.

Provo City Housing Authority complies with (Section 3, HUD Act of 1968; 24CFR 135) Training and Employment Opportunities for Residents in the project area. Winning bidder will need to comply with section 3 requirements.

VI Wage Determination

General Decision Number: UT190037 01/04/2019 UT37

Superseded General Decision Number: UT20180058

State: Utah

Construction Type: Residential

County: Utah County in Utah.

Note: Under Executive Order (EO) 13658, an hourly minimum wage of \$10.60 for calendar year 2019 applies to all contracts subject to the Davis-Bacon Act for which the contract is awarded (and any solicitation was issued) on or after January 1, 2015. If this contract is covered by the EO, the contractor must pay all workers in any classification listed on this wage determination at least \$10.60 per hour (or the applicable wage rate listed on this wage determination, if it is higher) for all hours spent performing on the contract in calendar year 2019. If this contract is covered by the EO and a classification considered necessary for performance of work on the contract does not appear on this wage determination, the contractor must pay workers in that classification at least the wage rate determined through the conformance process set forth in 29 CFR 5.5(a)(1)(ii) (or the EO minimum wage rate, if it is higher than the conformed wage rate). The EO minimum wage rate will be adjusted annually. Please note that this EO applies to the above-mentioned types of contracts entered into by the federal government that are subject to the Davis-Bacon Act itself, but it does not apply to contracts subject only to the Davis-Bacon Related Acts, including those set forth at 29 CFR 5.1(a)(2)-(60). Additional information on contractor requirements and worker protections under the EO is available at www.dol.gov/whd/govcontracts.

Modification Number	Publication Date
0	01/04/2019

ENGI0003-052 07/01/2013

	Rates	Fringes
OPERATOR: Power Equipment		
(1) Mechanic.....	\$ 27.55	15.65
(2a) Blade/Grader.....	\$ 25.89	15.65
(3) Backhoe/Excavator, Front End Loader (Over 5 cu. yds.).....	\$ 25.37	15.65
(4) Asphalt Paver, Backhoe Loader Combo, Bulldozer, Front End Loader (2 to 5 cu. yds.), Oil Distributor.....	\$ 24.37	15.65
(5) Asphalt Roller, Front End Loader (Under 2 cu. yds.).....	\$ 23.37	15.65
(6) Screed.....	\$ 22.41	15.65
(7) Roller (Dirt and Grade		

Compaction).....	\$ 21.50	15.65

LABO0295-027 07/01/2012		
	Rates	Fringes
LABORER		
Common or General, Chain/Concrete Saw, Jackhammer and Vibrator.....	\$ 18.28	6.35

PLUM0140-015 08/01/2016		
	Rates	Fringes
PLUMBER.....	\$ 28.10	10.35

* TEAM0222-018 07/01/2018		
	Rates	Fringes
TRUCK DRIVER (Articulated).....	\$ 25.39	11.77
TRUCK DRIVER (Concrete Pumping).....	\$ 23.05	11.77
TRUCK DRIVER (Dump Truck, Bottom-end or side)		
Less than 8 cu. yds.....	\$ 22.82	11.77
8 cu. yds. to less than 14 cu. yds.....	\$ 22.97	11.77
14 cu. yds. to less than 35 cu. yds.....	\$ 23.12	11.77
35 cu. yds. to less than 55 cu. yds.....	\$ 23.32	11.77
55 cu. yds. to less than 75 cu. yds.....	\$ 23.52	11.77
75 cu. yds. to less than 95 cu. yds.....	\$ 23.72	11.77
95 cu. yds. to less than 105 cu. yds.....	\$ 23.92	11.77
105 cu. yds. to less than 130 cu. yds.....	\$ 24.04	11.77
TRUCK DRIVER (Flat Rack, Bulk Cement, Semi-Trailers, Mud/Banding and Paint)		
Less than 10 tons.....	\$ 22.72	11.77
10 tons to less than 15 tons.....	\$ 22.87	11.77
15 tons to less than 20 tons.....	\$ 22.97	11.77
20 tons and over.....	\$ 23.12	11.77
Pickup Truck.....	\$ 22.65	11.77
TRUCK DRIVER (Lowboy).....	\$ 25.89	11.77
TRUCK DRIVER (Oil Spreader).....	\$ 25.89	11.77
TRUCK DRIVER (Tiremen and Greaser).....	\$ 23.22	11.77
TRUCK DRIVER (Transit Mix) 0 cu. yds. to 8 cu. yds.....	\$ 23.05	11.77

Over 8 cu. yds. to 14 cu. yds.....	\$ 23.05	11.77
TRUCK DRIVER (Water, Fuel & Oil Tank)		
less than 1,200 gal.....	\$ 22.70	11.77
1,200 gal. to less than 2,500 gal.....	\$ 22.82	11.77
2,500 gal. to less than 4,000 gal.....	\$ 22.97	11.77
4,000 gal. to less than 6,000 gal.....	\$ 23.27	11.77
6,000 gal. to less than 10,000 gal.....	\$ 23.52	11.77
10,000 gal. to less than 15,000 gal.....	\$ 23.77	11.77
15,000 gal. to less than 20,000 gal.....	\$ 24.02	11.77
20,000 gal. to less than 25,000 gal.....	\$ 24.37	11.77
25,000 gal. and over.....	\$ 24.52	11.77

SUUT2008-052 08/28/2008

	Rates	Fringes
BRICKLAYER.....	\$ 17.41	0.00
CARPENTER.....	\$ 15.01	0.94
CEMENT MASON/CONCRETE FINISHER...\$	16.02	0.00
ELECTRICIAN, Includes Low Voltage Wiring for Phone Systems.....	\$ 15.65	1.98
LABORER: Asphalt Shoveler.....	\$ 12.95	0.00
LABORER: Landscape.....	\$ 10.00	0.19
LABORER: Mason Tender - Cement/Concrete.....	\$ 12.87	0.00
LABORER: Mason Tender (Brick and Hod).....	\$ 12.00	0.00
OPERATOR: Trackhoe.....	\$ 16.14	0.00
PAINTER: Brush, Roller and Spray.....	\$ 15.05	0.00
ROOFER.....	\$ 17.14	0.00
SHEET METAL WORKER.....	\$ 16.00	0.00

WELDERS - Receive rate prescribed for craft performing
operation to which welding is incidental.

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Note: Executive Order (EO) 13706, Establishing Paid Sick Leave for Federal Contractors applies to all contracts subject to the Davis-Bacon Act for which the contract is awarded (and any solicitation was issued) on or after January 1, 2017. If this contract is covered by the EO, the contractor must provide employees with 1 hour of paid sick leave for every 30 hours they work, up to 56 hours of paid sick leave each year. Employees must be permitted to use paid sick leave for their own illness, injury or other health-related needs, including preventive care; to assist a family member (or person who is like family to the employee) who is ill, injured, or has other health-related needs, including preventive care; or for reasons resulting from, or to assist a family member (or person who is like family to the employee) who is a victim of, domestic violence, sexual assault, or stalking. Additional information on contractor requirements and worker protections under the EO is available at www.dol.gov/whd/govcontracts.

Unlisted classifications needed for work not included within the scope of the classifications listed may be added after award only as provided in the labor standards contract clauses (29CFR 5.5 (a) (1) (ii)).

The body of each wage determination lists the classification and wage rates that have been found to be prevailing for the cited type(s) of construction in the area covered by the wage determination. The classifications are listed in alphabetical order of "identifiers" that indicate whether the particular rate is a union rate (current union negotiated rate for local), a survey rate (weighted average rate) or a union average rate (weighted union average rate).

Union Rate Identifiers

A four letter classification abbreviation identifier enclosed in dotted lines beginning with characters other than "SU" or "UAVG" denotes that the union classification and rate were prevailing for that classification in the survey. Example: PLUM0198-005 07/01/2014. PLUM is an abbreviation identifier of the union which prevailed in the survey for this classification, which in this example would be Plumbers. 0198 indicates the local union number or district council number where applicable, i.e., Plumbers Local 0198. The next number, 005 in the example, is an internal number used in processing the wage determination. 07/01/2014 is the effective date of the most current negotiated rate, which in this example is July 1, 2014.

Union prevailing wage rates are updated to reflect all rate changes in the collective bargaining agreement (CBA) governing

this classification and rate.

Survey Rate Identifiers

Classifications listed under the "SU" identifier indicate that no one rate prevailed for this classification in the survey and the published rate is derived by computing a weighted average rate based on all the rates reported in the survey for that classification. As this weighted average rate includes all rates reported in the survey, it may include both union and non-union rates. Example: SULA2012-007 5/13/2014. SU indicates the rates are survey rates based on a weighted average calculation of rates and are not majority rates. LA indicates the State of Louisiana. 2012 is the year of survey on which these classifications and rates are based. The next number, 007 in the example, is an internal number used in producing the wage determination. 5/13/2014 indicates the survey completion date for the classifications and rates under that identifier.

Survey wage rates are not updated and remain in effect until a new survey is conducted.

Union Average Rate Identifiers

Classification(s) listed under the UAVG identifier indicate that no single majority rate prevailed for those classifications; however, 100% of the data reported for the classifications was union data. EXAMPLE: UAVG-OH-0010 08/29/2014. UAVG indicates that the rate is a weighted union average rate. OH indicates the state. The next number, 0010 in the example, is an internal number used in producing the wage determination. 08/29/2014 indicates the survey completion date for the classifications and rates under that identifier.

A UAVG rate will be updated once a year, usually in January of each year, to reflect a weighted average of the current negotiated/CBA rate of the union locals from which the rate is based.

WAGE DETERMINATION APPEALS PROCESS

1.) Has there been an initial decision in the matter? This can be:

- * an existing published wage determination
- * a survey underlying a wage determination
- * a Wage and Hour Division letter setting forth a position on a wage determination matter
- * a conformance (additional classification and rate) ruling

On survey related matters, initial contact, including requests for summaries of surveys, should be with the Wage and Hour Regional Office for the area in which the survey was conducted

because those Regional Offices have responsibility for the Davis-Bacon survey program. If the response from this initial contact is not satisfactory, then the process described in 2.) and 3.) should be followed.

With regard to any other matter not yet ripe for the formal process described here, initial contact should be with the Branch of Construction Wage Determinations. Write to:

Branch of Construction Wage Determinations
Wage and Hour Division
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, DC 20210

2.) If the answer to the question in 1.) is yes, then an interested party (those affected by the action) can request review and reconsideration from the Wage and Hour Administrator (See 29 CFR Part 1.8 and 29 CFR Part 7). Write to:

Wage and Hour Administrator
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, DC 20210

The request should be accompanied by a full statement of the interested party's position and by any information (wage payment data, project description, area practice material, etc.) that the requestor considers relevant to the issue.

3.) If the decision of the Administrator is not favorable, an interested party may appeal directly to the Administrative Review Board (formerly the Wage Appeals Board). Write to:

Administrative Review Board
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, DC 20210

4.) All decisions by the Administrative Review Board are final.

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END OF GENERAL DECISION

VII Sample Contract

PROVO CITY HOUSING AUTHORITY CONTRACT

THIS CONTRACT (the "Contract"), made this 15th day of March 2006 by and between PROVO CITY HOUSING AUTHORITY, hereinafter called the "PHA", and XYZ Construction, Inc, a company existing under the laws of the state of Utah, hereinafter called the "Contractor."

Witnesseth, that the PHA and the Contractor for the consideration herein mutually agree as follows:

Article 1. Statement of Work. The contractor shall furnish all tools, material, labor, equipment and services for 2006 Cabinets at Various Sites in Provo Provo, Utah in accordance with the plans and specifications.

Article 2. Contract Price. The PHA agrees to pay and the Contractor agrees to accept as payment for the performance of this Contract the sum of \$xxx,xxx.00

Article 3. Contract Documents. The Contract shall consist of the following parts:

- a. This Instrument
- b. General Conditions
- c. Supplemental Conditions
- d. Technical Specifications and Plans

Article 4. Completion Date. The Contractor agrees that time is of the essence in the completion of the work and agrees to use its best efforts to complete the work required by this Contract within 60 calendar days following the delivery by the PHA to the Contractor of the notice to proceed.

Article 5. Subcontractor Bound by Terms of Prime The Contractor agrees to bind every subcontractor to comply with the terms of this Contract, so far as the same are applicable to the work of such subcontractor, but nothing contained in this Contract shall be construed so as to create any contractual relation between any subcontractor and the PHA, nor shall it create any obligation on the part of the PHA to pay or see to the payment of any sums of money to any subcontractor.

Article 6. Termination for Cause or Convenience. The PHA reserves the right to terminate the contract at any time for cause or convenience with a 7 day notice. If at any time during the performance of this contract, the PHA should terminate for cause or convenience any or all of the Contractor services to be furnished hereunder, the Contractor shall be entitled to just and equitable compensation for work performed, in accordance with the terms of this contract.

Article 7. Authorization. The individual executing the Contract on behalf of the PHA represents and warrants to the Contractor that the PHA has the power to enter into the contract, has duly authorized the execution of the Contract, has available out of its authorized budget sufficient funds to pay the amounts called for under the Contract.

Article 8. Benefits of Contract. This Contract is not entered into for the benefit of any other party and creates no obligation on the part of the PHA or the Contractor to any other party.

Article 9. Governing Law. This contract shall be governed by and construed according to Utah law and the Contractor consents to the jurisdiction of the courts of the State of Utah for matters arising hereunder. The contractor agrees to allow disputes or claims to be settled by Arbitration.

Article 10. HUD Compliance The contractor agrees to comply with all HUD requirements as set forth in the General Conditions and Specifications.

Article 11. Section 3 Compliance

A. The work to be performed under this contract is on a project assisted under a program providing direct Federal financial assistance from the Department of Housing and Urban Development and is subject to the requirements of section 3 of the Housing and Urban Development act of 1968, as amended, 12 U.S.C. 1701u. Section 3 requires that to the greatest extent feasible, opportunities for training and employment be given to lower income residents of the area of the Section 3 covered project, and contracts for work in connection with the project be awarded to business concerns which are located in, or owned in substantial part by persons residing in the area of the Section 3 covered project.

B. The parties to this contract will comply with the provisions of said Section 3 and the regulations issued pursuant thereto by the Secretary of Housing and Urban Development set forth in 24 Part CFR 135, and all applicable rules and orders of the Department issued thereunder prior to the execution of this contract. The parties to this contract certify and agree that they are under no contractual or other disability which would prevent them from complying with these requirements.

C. The contractor will send to each labor organization or representative of workers with which he has a collective bargaining agreement or other contract or understanding, if any, a notice advising the said labor organization or workers' representative of his commitments under the section 3 clause and shall post copies of the notice in conspicuous places available to employees and applicants for employment or training.

D. The contractor will include this section 3 clause in every subcontract for work in connection with the project and will, at the direction of the applicant for or recipient of Federal Financial assistance, take appropriate action pursuant to the subcontract upon a finding that the subcontractor is in violation of regulations issued by the Secretary of Housing and Urban Development, 24 CFR Part 135. The contractor will not subcontract with any subcontractor where it has notice or knowledge

that the latter has been found in violation of regulations under 24 CFR part 135 and will not let any subcontract unless the subcontractor has first provided it with a preliminary statement of ability to comply with the requirements of these regulations.

E. Compliance with the provisions of section 3, the regulations set forth in 24 CFR Part 135, and all applicable rules and orders of the Department issued thereunder prior to the execution of the contract, shall be a condition of the Federal financial assistance provided to the project, binding upon the applicant or recipient, its contractors and subcontractors, its successors, and assigns to those sanctions specified by the grant or loan agreement or contract through which Federal assistance is provided, and to such sanctions as are specified by 24 CFR Part 135.

In witness whereof, the parties have thereto caused this instrument to be executed in one or more counterparts of the day and year first above written.

PROVO HOUSING AUTHORITY

DATE

BY:

Douglas J. Carlson
Executive Director

XYZ CONSTRUCTION, INC.

DATE

BY:

TITLE: _____

BUSINESS ADDRESS: 1234 State Street
Anytown, UT 84000

FEDERAL TAX ID NUMBER: _____

VIII Sample Notice To Proceed

NOTICE TO PROCEED

XYZ Construction, Inc.
S. W.
Anytown, UT 84000

Date: **March 15, 2006**
Project: **2006 Cabinets**
Location: **Various Sites Provo, UT**

Pursuant to the terms of your contract dated March 15, 2006 for 2006 Cabinets, you are hereby notified to commence work thereunder at the end of business on April 28, 2006.

The time for completion set forth in the contract is 60 calendar days including the starting day, which establishes June 28, 2006 as the completion date.

Please acknowledge receipt of this Notice by signing and dating, and return a copy promptly to this office.

Enclosure

Provo City Housing Authority

By _____
Douglas J. Carlson

ACCEPTED

signature

By _____

Name & Title _____

Date _____